

Sutton upon Derwent Parish Council

Chair: Stuart Mowbray Deputy Chair: Alex Patient

Minutes of the meeting of Sutton upon Derwent Parish Council held on Monday 7th April 2025 at 7.30pm in the Village Hall, Sutton upon Derwent.

Present:

Parish Councillors Cllrs S Mowbray (Chair), A Patient, J Davison.

Ward Councillors Cllr A Cousins

Clerk Andrew Crabbe

Date of Meeting Monday, 17th February 2025

Time of Meeting 1930

Part 1 Procedural Matters

1 Present and Apologies (Chair to confirm quorum)

Chair noted an apology from Cllr Marini

Resolved Chair opened meeting, confirmed meeting was quorate and welcomed all in attendance.

2 Declarations of Interest – any new or concerning matters on this month’s agenda (*Chair*)

Resolved No declarations were made relevant to the meeting

3 Approval of the previous months minutes (*Chair*)

Chair asked Cllrs if they had read and agreed with the minutes / summary notes for the March meeting and if so, could these be approved as agreed.

Resolved No comments were made by Cllrs and the minutes were duly approved and signed by Chair and would now be published in the public domain.

4 To hear any matters raised by attending Parishioners (10 minutes maximum)

Chair noted one member of public in attendance who advised that although she was not a resident of the Parish she wished to speak on behalf of her mother with regard to concerns for flooding of her mothers property – the key points are as follows:

- Family had hoped one off event but this was now the second year that the house had been flooded and it was now affecting the quality of her mother’s life
- there was still uncertainty as to where the water had come from and as the water was not sewage water, Yorkshire Water had advised the family they would not respond to the call out when the flooding occurred.
- YW had explained that responsibilities now held by different bodies – no overall responsibilities for anybody – advice given by YW was to contact eryl and find also source an approved flood prevention co. and make house safe.
- Was a feeling that residents feel new housing development is contributing to situation
- During the actual flooding sandbags had not been available and the family had had to provide these – is this something the Parish Council could look at

Chair replied that he felt there were two different problems – main street flooding water coming down from land and a system at full capacity affecting Sandal Lane – he did feel that YW should be involved. Also as the person affected was elderly, this needed to be advised to the Fire Brigade – understand that many other areas have flooding but FB has to prioritise.

Chair continued that January had seen a perfect storm – areas which normally flooded were not flooded, but did so in other places. Surface water from road is responsible for eyc.. dykes is responsibility for farmers ... somebody has got to be responsible – not had problem for 40 years

Meeting noted comments from Cllr Ward Cllr who advised he would ask about approved flood companies, but felt this was not this is not the answer – ERYC was still considering budget for flood issues, and there had been over 200 incidents last year in the county. Cllr Ward was pushing for Sutton Upon Derwent to be prioritised

Cllr Ward continued that there was a need to understand the sources of the flooding. Less sure about where water is coming from affecting sandal lane - more sure about water coming from hills and nowhere to go (affecting main street)

Chair continued that Nathan from IDB.. has been looking at high street and not sandal lane however the reality was that the PC has paid for surveys and overspent on trying to resolve the flooding last year – but has no money left to do anything again.

PC will check with Nathan that he is ok for his details to be shared. The Parish Council would also push for Yorkshire Water to come out and look at their assets and ensure that this is not contributing to the problem Chair would also ask Nathan if he had any information on YW assets on sandal lane

If the water was not coming out of drains, not a lot that can be done – are there blockages between here and the river – the Parish Council would also ask for YW to give details of the callouts during the flooding

To discuss any matters arising from the minutes of the previous meeting that are not elsewhere on the Agenda:

Drainage and Flooding

Ongoing Cllrs noted that this had been discussed earlier and that it was an ongoing matter with various lines of enquiry and work

Parish Councillor Vacancies

Resolved As a point of procedure Cllrs noted that the legal process for the electorate to require an election had been exhausted with no such requirement and the Parish Council was now able to co-opt on the Council

Ongoing Clerk would issue the appropriate notices and advised that in his experience the way to recruit was for existing Cllrs to approach people they know and encourage them to join the Parish Council.

VE Day 80th Anniversary –

Resolved Cllrs noted that this would take place on 8th May 2025 and it was understood that Cllr Marini had everything in hand. It is duly noted that the Parish Council also received the ERYC Community Grant totalling £500. Clerk noted that ERYC would require a report on expenditure including receipts and this was something he would normally do

Agenda items:

Road Safety

Ongoing Cllrs noted no update was available on this issue, however there was a question of if the current markings outside of the school were legally complaint

Speeding – Speed Indicator Devices (SIDs) update

Ongoing Cllrs noted there were still some barriers to implementing this the proposed SIDs and further research needed to be done, including possibly speaking to other Parish Councils who had rolled these out. It was confirmed any roll out would be in liaison with Wilberforce Parish Council and the Chair would speak to them outside of meeting

Community Speed Watch Report

Ongoing Cllrs noted that there was no update on this matter – the group had a new coordinator and were keen to install permanent signage to show the area was a ‘Speed Watch Village’ and it was hoped that the Parish Council would help with the costs of any such signage – at this stage, the Group would get in touch with Cllrs as and when signage had been agreed

Children’s Playing Field:

Maintenance

Ongoing Cllrs noted no update on this

Grant Funding

Ongoing Cllr Patient advised that he was liaising with Playscheme and the installation of the new playground equipment would commence with the next few weeks and Cllr Patient would provide updates as this progressed

Cllr Mowbray asked the Clerk to ensure the grass had been cut before the installation

Family Club:

Resolved Cllrs noted no update on this item

Cllrs to discuss the damaged Derwent / Elvington Bridge

Cllrs noted that a car had crashed into the bridge requiring that he it need repair work to be carried out. There had been some concern that no barriers had been installed, but following Cllr Mowbray reporting this, these had been installed.

Resolved There were no actions identified from this item

Cllrs to discuss introduction of an Action Log

Resolved Cllrs agreed that the Parish Council should introduce an action log which would list all actions to be carried out by the Parish Council with responsibilities for completion. This would provide a record of work for both Cllrs and the public. The Action Log would be sent out after each meeting

Accounts for the meeting of April 2025

To note and approve the Monthly Financial Report for March 2025 / To receive and note expenditure against precept to date / To note and approve any requests for payments received

Ongoing Clerk noted that he was still understanding the accounts having only been in office for a few weeks. The previous Clerk had completed an amended mandate for him to take over the bank (Barclays) and this had been posted.

Resolved Two cheques were presented for approval

To note and process any Planning Matters:

Cllrs noted one application received

Portal Ref:	25/00702/PLF
Proposal:	Erection of 2 garden stores ancillary to Barns 2 and 3
Location:	Burbank Barn And Orchard Barn Beals Lane Sutton Upon Derwent YO41 4BU
Applicant:	TH Hobson Ltd
Application Type:	Full Planning Permission

Resolved Parish Council Observation

Noting no public or consultee objections, the Parish Council has no grounds not to support this application.

To hear and note any correspondence matters:

Resolved Clerk noted that the only correspondence was the co-option letter from ERYC confirming no election was required following recent resignations from the Parish Council

To conduct any other business by consent of the Chairman under the Local Government Act 1972

Clerk advised it was his understanding that this item was not complaint with good practice and only items listed on the agenda could be raised during the meeting to ensure that matters of public interest were notified to the public. In summary he recommended that this item was removed for future agendas

Resolved Cllrs agreed to remove this item from the agenda

To confirm the date and time of the next meeting:

Resolved As the date of the scheduled meeting was a bank holiday, the May Meeting would be held on 12th May - the two annual meetings would be held on this date

PART B

To confirm approval of Clerk's salary and costs:

Clerk advised that he recommended that the parish Council appointed a payroll provider to professionally manage the Clerks pay, noting that payroll and HRMC were often complex and there was, in his view always a potential issue with the Clerk managing his / her salary

Resolved Cllrs agreed to the recommendation and the Clerk was approved to engage Autela Payroll to perform payroll responsibilities going forward

Signed as a true and accurate record

..... <i>Stuart Mowbray</i>	 <i>May 2025</i>
Cllr Stuart Mowbray (Chairman)	Date of signing and approval