

# Sutton upon Derwent Parish Council

Parish Chairman: Stuart Mowbray    Parish Deputy Chair: Alex Patient

---

## NOTICE IS HEREBY GIVEN OF THE APRIL 2026 (ORDINARY) MEETING OF THE PARISH COUNCIL

Parish Councillors are formally summoned to a meeting of the above-named Parish which will be held at the Village Hall on Monday, 13<sup>th</sup> April 2026, commencing at 1930.

### PUBLIC ATTENDANCE

Members of the Public are welcome at the above meeting and there is a session for public speaking in the Parish Meeting- however if you wish to raise any issues during the public session, you are recommended to advise the Clerk 3 days in advance of the meeting otherwise you may not receive a response at the actual meeting.

---

### BUSINESS TO BE TRANSACTED

#### Part 1 of the Meeting - Procedural Matters

1. Present and Apologies (Clerk to advise any apologies and Chair to confirm quorum)
2. Declarations of Interest - any new or concerning matters on this month's agenda (Chair)
3. Approval of the previous months minutes - (Chair)
4. Report from Ward Cllrs (If in attendance)
5. Any correspondence / opportunity for any members of the public in attendance to speak.
6. Financial Report and Accounts (Clerk)
7. Planning applications (All)

#### Part 2 of the Meeting - Matters arising: to consider on-going and new matters, and decide further action if necessary:

##### 2.1 Ongoing Matters

- 8.1 **Drainage and Flooding** - *Cllrs to be updated on any developments with regard to concerns for flooding in the village and progress on any remedial measures being taken*
  - 8.2 **Projects in the village** - *Cllrs to be updated on progress of purchasing benches and Christmas tree lighting*
  - 8.3 **Speeding / Speed Indicator Devices (SIDs)** - *Cllrs to be updated appeal to the National Lottery to fund the project*
  - 8.4 **Town/Parish Council Owned Bus Shelter Replacement Programme** - *Cllrs to be updated on installation of the bus shelter following successfully applying for the ERYC grant*
  - 8.5 **Allotments in the Village** - *Cllrs to be updated on any progress on the possibility of an community allotment on Crown land.*
  - 8.6 **Budget for new financial year** - *Cllrs to approve the budget for the financial year of 2026-27*
  - 8.7 **Policies and Procedures Review** - *Cllrs to consider new Policies to ensure the Parish Council is compliant with NALC good practice guidance*
- ##### 2.2 New Matters
- 8.8 **Annual Meetings** - *Cllrs to discuss and arrange the two annual meetings for the Parish which are the Annual Meeting of the Parish Council and the Annual Parish Meeting*
  - 8.9 **Year End Matters** - *Cllrs to discuss the year end financial report and preparation for the annual audit*

**Andrew Crabbe**

Clerk and Responsible Officer

01430 410 383

7<sup>th</sup> April 2026