

Sutton upon Derwent Parish Council

Community Grant Fund

Sutton upon Derwent Parish Council has agreed to introduce a Community Grant fund with effect from the 2026/27 Financial Year which will be open to any not for profit / community organisations within the Sutton upon Derwent Parish who are able to demonstrate a value to the Sutton upon Derwent community. Parish Cllrs do not intend to proscribe the relevance of this 'value', subject to the applying body being demonstrable benefits to sections or the whole of the community.

Typical bodies might include Scouts, Brownies and Girl Guides, Church Groups, sports and social clubs, voluntary organisations, 'not for profit' community bodies and also school activities outside of the curriculum. This list is not meant to be exhaustive, however as a general rule, the Grant Fund cannot be used for private / commercial businesses or enterprises, although the Parish Council MAY consider grants from such business who clearly demonstrate a service to the community – i.e. a children's nursery.

Terms of the Grant Fund

1. The scheme was established by the Parish Council in the financial year of 2026/27, and Cllrs agreed a budget of **£3,000** in total for the scheme. Parish Cllrs will review the fund each new financial year and decide if it will continue and the amount of money to be allocated to the fund (if any). **It is important to note that there is no guarantee the scheme will continue in the next financial year, and this will be subject to Cllrs agreeing (or otherwise) the continuation of the scheme during budget considerations.**
2. Applications for grants can run annually in said financial years (1st April - 31st March) or at such time as the fund is exhausted for that year. Grants meeting the necessary criteria will be made on a first come first served basis.
3. Applicants will be advised of the outcome within two weeks of the Parish Council Meeting following the receipt of the application.
4. An organisation / group can submit several applications per annum, however there is a cap of up to £500 per annum for any individual organisation with a given year in order to ensure the grant is accessible to a number of groups within the Parish.
5. Grants must typically be used for provision of equipment and materials, building repairs and renovation, support of activities, designated projects.

Criteria for the Grant Fund

1. Applications for a grant must be carried out by completion of the 'Community Grant Scheme Application Form' which can be found on the Parish Council website or by contacting the Parish Clerk
2. All Applicant Groups should be based in the Sutton upon Derwent Parish or carry out its activities within the Parish.
3. All Applications must demonstrate how their organisation benefits the Sutton upon Derwent Parish community and specifically how the requested grant will be used to further this. This will be done by completion of an application form which should be completed and submitted to the Parish Council.
4. All applicants must submit a financial summary of the current financial status of the organisation as part of the application.
5. All successful applications must be prepared to provide evidence upon request that the grant awarded was spent on the project identified in their application form.
6. The decision of Parish Cllrs regarding an application is final and there is no appeal if Cllrs reject an application.