

# Sutton upon Derwent Parish Council

Clerk: Mrs Y Eggleston, Windrush, Main Street, Sutton upon Derwent, York, YO41 4BN  
email:- [theclerk@suttonuponderwent.org.uk](mailto:theclerk@suttonuponderwent.org.uk) Tel. No: 01904 608453

Minutes of the meeting of Sutton upon Derwent Parish Council held on Monday 2<sup>nd</sup> December 2024 at 7.30pm in the Village Hall, Sutton upon Derwent.

Yvonne Eggleston  
Parish Clerk

## MINUTES

**Present:** Cllrs A Patient (Chair), D Marini, J Davison, S Flanagan, Ward Cllr A Cousins  
1 Parishioner

### PART A

**158/24 To record any Apologies for Absence:** Cllrs S Mowbray, D Muress

**159/24 To record any Register of Interests:** None

**160/24 To approve and sign the minutes of the November meeting for publication:**  
Proposed: Cllr Patient Seconded: Cllr Davison

**161/24 To hear any matters raised by attending Parishioners (10 minutes maximum):** None

**162/24 To discuss any matters arising from the minutes of the previous meeting that are not elsewhere on the Agenda.**

- 068/23 i) Emergency Box – the generator has been checked. Hydrosnakes have been purchased which can fulfil the role of sandbags.  
The Crown Estate will be approached about placing a storage box containing the flood defence equipment in the corner of the field adjacent to the Pumping Station. **YE**
- 020/24 i) Drainage – Cllr Flanagan reported that Andidrains is scheduled to do a cctv survey of the drains between Wynam Lane and Manhole 13 next week. He also informed the meeting that the Barmby Barrage is fully operational and operates 24/7/ He will take up an invitation to visit the site. Cllr Cousins has spoken to Mr Charlton at ERYC about riparian ownership The Clerk has spoken to the York Consortium of Drainage Boards who state that once a Highways Authority covers an open drain to create a road or pathway, they then become the landowners and are therefore responsible for the maintenance of the drain. The Crown Estate is the riparian owner of the top of Wynam Lane. The Ward Councillors will lobby ERYC to make the necessary repairs once the results of the survey are in. The action for Herdborough House to clear out the silt from the drain on its property has yet to be actioned and requires follow-up. It was queried if any damage was done to the drain by Yorkshire Water 2 years ago when carrying out repairs as foul water was coming up through the tarmac outside 7 St Vincent's Row.  
Cllr Patient will amend a letter to residents in the area that was flooded 12 months ago explaining the actions the Parish Council has taken. **AP**  
Cllr Cousins will forward details of the Hotline Parish Councils can use to contact ERYC in the case of an emergency. **AC**
- 148/24 i) Remembrance Day – Sunday 10<sup>th</sup> November – Cllr Patient thanked Cllr Marini for representing the Parish Council at the Remembrance Day Service.

### 163/24 Agenda items:

- i) Precept 2025/26 – the Clerk circulated a proposed draft budget for 2025-26. A final Precept figure will be agreed at the next meeting though there will be some adjustments within the budget, particularly the allocation of monies originally intended for a Road Crossing Patrol near the School to Speed Indicator Devices. The Family Club will not be included in the budget as it is hope that it can continue to run on grants and donations. The Clerk will amend and re-circulate. **YE**

### 164/24 Road Safety

- i) Road Safety issues at the School: Cllr Cousins will chase ERYC about the repainting of the signage on the road near the School. **AC**
- ii) HGVs in Elvington and Sutton upon Derwent update: Cllrs Flanagan and Muress are preparing a letter to local businesses. Cllr Davison has spoken to a local company whose driver he witnessed speeding through the village. **SF,DMs**
- iii) Speeding – a) Speed Indicator Devices (SIDs) update: Cllr Patient will contact Wilberfoss Parish Council about teaming up for ERYC's SID scheme in which there is a shared rotation of the devices. **AP**

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## **165/24 Children's Playing Field:**

- i) Maintenance – an updated list of actions will be drawn up. **AP**
- i) Funding – a decision is expected 31<sup>st</sup> December on Cllr Patient's bid for funding.

## **166/24 Events:**

- i) Christmas Lights Switch-on -28<sup>th</sup> November – this went well with an approximate 20% parishioner attendance. The event was jointly arranged by the Parish Council, the Village Hall Committee, the School, the Church and the PTA. It is hoped that the event will be repeated next year.  
It was agreed that arrangements should be made to have the tree delivered in future.

**167/24 Family Club:** the last session was the best attended to date. The next session will be in January 2025.

## **168/24 To note and approve the Monthly Financial Report for November 2024**

**To receive and note expenditure against precept to date**

**To note and approve any requests for payments received :**

- i) Replacement battery for defibrillator - £244.75
  - ii) Public Liability Insurance - £374.06
  - iii) Hydrosnakes - £240.50
- Proposed: Cllr Marini Seconded: Cllr Flanagan

## **169/24 To note and process any Planning Matters:**

**Applications:** None

**Notices of approval:** None

**Notices of Refusal:** None

## **170/24 To hear and note any correspondence matters:**

- i) Notification of increase in Room Hire

## **171/24 To conduct any other business by consent of the Chairman under the Local Government Act 1972**

It was agreed that the following late requests for payment should be met:  
Additional Christmas lights for Beacon Green - £201.26  
Contribution to Village Hall insurance - £1359.00

Proposed: Cllr Patient Seconded: Cllr Flanagan All agreed

**172/24 To confirm the date and time of the next meeting:** Monday 6<sup>th</sup> January 2025 at 7.30pm  
Agenda items to be with the Clerk by Friday 27<sup>th</sup> December 2024