**Sutton upon Derwent Parish Council**

**Minutes of the Parish Council Meeting**

**held on Monday 4th January 2021 at 7.00pm via Zoom**

**Present:-**

Chair: Cllr M McCaffrey

Councillors: Cllrs A Hardcastle, T Cox, M Lovatt, A Patient, N Baines, S Mowbray,

Ward Councillors: Cllrs K West

Clerk: Mrs Yvonne Eggleston

**001/21 To record any Apologies for Absence –** Ward Cllrs P West, D Sykes

**002/21 To record any Register of Interests –** None

**003/21 To approve the minutes of the previous meeting and release for publication if approved:**

 Proposed: Cllr Cox Seconded: Cllr Baines, that the minutes be approved and signed

 in readiness for publication. All in favour. **Action – YE**

**004/21 To discuss any matters arising from the minutes of the previous meeting:**

 **Action Log:**

 **077/20 iii) Beacon Green Planters** – the Clerk will ask the contractor to contact Cllr Lovatt to

 discuss our requirements and provide a quote. **Action – YE, ML**

 **137/20 iv) Parish Council website and Social Media sites** - rules have been drafted and

 placed on the relevant sites.

 A log of parishioners’ questions which have been answered will be kept from 1st February 2021.

 **066/20 i) Flooding/Drainage** – The Clerk will check who is responsible for the storm drains and

 report that some of them are blocked with leaves. **Action - YE**

 Cllr West reported that a meeting via Zoom with Yorkshire Water had been arranged by

 Cllr Hamond, Ward Councillor for Melbourne.

 The Parish Council would like YW to produce a proactive maintenance work schedule.

 Councillors also want to ask if 11 failures of the main drain in 5 years is acceptable.

 There is a query as to who is responsible for the drain at the top of Wynam Lane. The Clerk will

 enquire as to whether it is ERYC or the landowner. **Action – YE**

 **090/20 ii) Usage of bin near Sutton Bridge** – The Clerk will contact the landowner again to

 check that he has the matter in hand. **Action – YE**

 **090/20 iii) Hagg Bridge update** – ERYC have confirmed that there will not be any specific

 pedestrian access to the bridge as there had not been any previously. They did look into the

 possibility of accommodating pedestrian access when drawing up the plans, but found it not to

 be feasible.

 The Parish Council’s letter of complaint and ERYC’s response will be posted on the website with

 a link created from social media. **Action – SM, AH**

 **103/20 iii) Parish Plan** – Cllr Patient has created the Parish Plan questionnaire which can be

 completed digitally or by hard copy. Cllr Baines will add notification of the circulation of the

 questionnaire to the Newsletter article. A leaflet drop will be done and a Returns Box provided at

 the Village Hall. **Action – NB, YE**

 **142/20 ii) Litter bin at Gravel Pit Corner** – Cllr K West will look into costings. **Action - KW**

 **005/21 Agenda Items**

 **i) Dog Fouling** – is becoming more of a problem now that we have darker nights and is particularly

bad along the river bank. The putting up of further signage and the provision of ‘pooh bag’

 dispensers will be looked into. Cllr McCaffrey will look into the costings. Cllr Baines will draft an

 article for the Parish Newsletter.

 **Action – MM, NB**

 **ii)** **Event Planning** – Cllr Cox will recirculate the proposed calendar. Everyone to bring ideas to

 the next meeting for April. **Action - All**

 **iii) Road Safety** – this will be included in the survey. There is a greater hazard on Sandhill Lane

 now that there is an increase in pedestrians.

 The Clerk will contact ERYC about the creation of a trod on the southern side of the road which

 was first raised a few years ago. ERYC failed to deliver spoil which had been promised.

 **Action - YE**

 **iv) Police Survey** – the top Three crimes in our area are considered to be burglary, wildlife crime

 and hare coursing.

 **006/21 Children’s Playing Field** – the contractor expects to be able to commence the maintenance

 in the middle of January. It was agreed that an alternative method of payment should be

 into. **Action – YE**

 **007/21**  **To note and approve the Monthly Financial Report for December 2020**

 Proposed: Cllr Baines Seconded: Cllr Cox. All agreed.

 The Clerk will pp them on the Chairman’s behalf.

 **To receive and note expenditure against precept to date** – received and noted.

 **To note and approve any Requests for Payment and any other requests for payments**

 **received:**

 1) Clerk’s salary - £228.90

2) Income Tax - £52.60

3) Zoom subscription for hosting Parish Council meetings - £10.00

4) Re-placement battery for defibrillator - £182.40

5) Placing of bench on Beacon Green - £30.00

 Proposed: Cllr Lovatt Seconded: Cllr Hardcastle. All agreed that the payments be made.

 **008/21 To note and process any Planning Matters**

None

 **Notices of decisions received:**

None

 **009/21 To hear and note any correspondence**

 i) The Willows – are looking very untidy. ERYC are contracted to maintain the verge and should

 do a cut twice a year. This will be pursued with ERYC. **Action – YE**

 **010/21 To conduct any other business by consent of the Chairman**

 i) Hedging at Sutton Park – it is reported that hedging outside Sutton Pak is restricting vision for

 any pedestrians trying to cross the road from the church to the Village Hall. This will be reported

 to ERYC. **Action – YE**

 ii) The street lights on the approach to Sutton Bridge are still out. The Clerk will chase this

 ERYC. **Action – YE**

iii) Broadband costs – this will be added to next month’s agenda.

 iv) Sutton Wombles – it was agreed that this task group will be resurrected as a lot of litter is

 being left near the traffic lights. Cllr Baines will add a request for volunteers to the article

 for the Newsletter. It will also be announced on Facebook. Cllr Baines will also arrange the

 purchase of fluorescent waistcoats and extending pick-up poles. **Action - NB**

 **011/21 To fix the date and time of the next meeting.**

 Monday 1st February 2021.

 There being no other business, the meeting closed at 9.28pm.