**Sutton upon Derwent Parish Council**

**Minutes of the Parish Council Meeting**

**held on Monday 4th May 2021 at 8.10pm via Zoom**

**Present:-**

Chair: Cllr M McCaffrey

Councillors: Cllrs A Hardcastle, T Cox, M Lovatt, A Patient, N Baines, S Mowbray

Ward Councillors: Cllr P West

Clerk: Mrs Yvonne Eggleston

**046/21 To record any Apologies for Absence –** Ward Cllrs K West, D Sykes

**047/21 To record any Register of Interests –** None

**048/21 To approve the minutes of the previous meeting and release for publication if approved:**

 Amendments made as requested. Proposed: Cllr Cox Seconded: Cllr Lovatt, that the minutes be

 approved and signed in readiness for publication. All in favour. **Action – YE**

**049/21 To discuss any matters arising from the minutes of the previous meeting:**

 **Action Log:**

 **066/20 i) Flooding/Drainage** – Carter Jonas will be asked why they are of the opinion that the

 Parish Council is responsible for resolving the flooding issue at the top of Wynam Lane.

 Cllr P West sits on the Environment and Regeneration Committee. A meeting is scheduled for

 13th October at 10.00am at county Hall, Beverley. Parish Councillors are able to sit in. It is possible

 to submit 3 questions. Yorkshire Water to be asked what their long term strategy is.

 **090/20 ii) Usage of bin near Sutton Bridge** – this needs to be chased.

 **142/20 ii) Litter bin at Gravel Pit Corner** – there has been no further action on this.

 Cllr P West will pursue on our behalf. **YE, PW**

 **005/21 i) Dog Fouling** – the Clerk will contact ERYC again about installing a ‘poo bag’ dispenser.

 **YE**

 **061/21 v) Broadband Costs** – Cllr Patient is continuing to monitor.

**050/21 Agenda Item**

 **i) Emergency Plan and box** – Cllrs McCaffrey, Hardcastle and Lovatt to check contents

 of the box. They will also consider a new location.

 **ii) Parish Council meetings after 17th May** – virtual meetings are not legally allowed after

 midnight on 6th May. All members are happy to have face-to-face meetings in future though

 they will be held in the Main Hall at the Village Hall to allow adequate social distancing for any

 parishioners who wish to attend.

**052/21 Road Safety**

 **i) Hagg Bridge** – concerns of safety have been resolved with fencing being installed to the sides

of Hagg Bridge where pedestrians can access the towpath. This will be posted on the website

 and Facebook. A letter of thanks to be written to Mr Paul Bellotti at ERYC for a swift response

 to the dangers. **YE**

 **053/21**  **Children’s Playing Field** – nothing to report. There hasn’t been any response from the contactor

 as to when he will commence the work. Cllr McCaffrey will contact him. **YE, MM**

 **054/21**  **Parish Plan**

i) Road Safety Sub-Committee set up. First meeting to be held Tuesday 11th May at 7.30pm via

 Zoom. Mr Holtby, the School Headmaster, will be invited to attend.

 **055/21 To note and approve the Monthly Financial Reports for April 2021**

 Proposed: Cllr Lovatt Seconded: Cllr Mowbray

 **To receive and note expenditure against precept to date** – received and noted.

 It was proposed that reporting of the expenditure should revert to the old paperwork for ease of

 understanding. Proposed: Cllr Hardcastle Seconded: Cllr Baines

 **To note and approve any Requests for Payment and any other requests for payments**

 **received:**

 1) Zoom subscription for hosting Parish Council meetings - £10.00

 2) Equipment for Sutton Wombles - £61.36

 3) Laptop memory upgrade - £39.59

 4) Information Commissioner - £40.00

 Proposed: Cllr McCaffrey Seconded: Cllr cox. All agreed that the payments be made.

 **056/21 To note and process any Planning Matters**

 21/01228/PLF Erection of a single storey extension to the side and rear which incorporates a

 roof terrace facing south, with associated external alterations to the main building including

 installation of new windows and doors and erection of a single storey extension to front and sides

 – Woodhouse Grange Cricket Club, Sandhill Lane, Sutton upon Derwent, Y41 4DF

 **Notices of decisions received:**

 None

 **057/21 To hear and note any correspondence**

 i) Original documents for the lease of Beacon Green by the Parish Council from the Crown Estate

 have been received by the Clerk. A copy of the lease to be circulated to the members. **YE**

 [Cllr West left the meeting at 9.39pm]

 ii) A request from a parishioner for trees to planted on the approach to Hagg Bridge has been

 received. The Parish Council does not own any of the land. Land ownership will have to be

 determined and permission subsequently sought. ERYC Highways will be asked if the land is

 suitable for tree planting.

 **058/21 To conduct any other business by consent of the Chairman**

 i) The Womble Group will meet on12th June at 11.00am at the Village Hall.

 ii) Parking – the Village Hall has agreed for teachers to use the car park.

 iii) Community Speed Watch – more volunteers are required.

 **059/21 To fix the date and time of the next meeting.**

 Monday 7th June 2021 at 7.30pm in the Village Hall

 **Part B**

 **060/21 Clerk’s Salary – request for payments**

1) Clerk’s Salary - £227.10

 2) Income Tax - £54.40

 Proposed: Cllr Baines Seconded: Cllr Mowbray

 There being no other business, the meeting closed at 10.03pm.