

Sutton upon Derwent Parish Council

Minutes of the Parish Council Meeting held on Monday 15 September 2014 at 7.30pm at Sutton upon Derwent Village Hall

Present:-

Chairman: Cllr Kirby
Councillors: Street, Davis & Green
Clerk: Mrs V Nicholson
Ward Councillors: Cllr West
Parishioners: Mr T Watson, Mrs P Penny, Mr M Curtis, Mr C Smallwood

100/14. To record any Apologies for Absence

Cllrs Rogers and Stephenson

101/14. To record any Register of Interests

None

102/14. To hear any matters raised by attending Parishioners with the consent of the Chairman (10 minutes maximum)

Mr Curtis advised that Woodhouse Grange Cricket Clubs has a recent success at Lords. Woodhouse Grange Cricket Club have won the National Village Knockout competition for the third time. They have been finalists on 6 occasions, winning it 3 times. The final was played at Lords Cricket Ground. They have again won the York Senior League this year. This is the fourth year in succession that they have won the league. No other team has won it four times in a row. It was agreed the Clerk would write to congratulate them. – **Action VLN**

Also, it was noted that nothing has been done to tidy up the verge alongside the Willow Garth. There has been no response from the Anglers regarding tidying the site and also the road gulleys have not been cleaned out. The Clerk will chase up the Anglers for a response and also Iain Donaldson at ERYC for progress on the outstanding maintenance tasks. – **Action VLN**

Mr Smallwood offered to cut back overgrowth with a tractor mounted mower – the Chairman thanked him.

The Chairman advised that he has spent the afternoon with Ken Smallwood who is very concerned about the state of the River Derwent between Sutton Bridge and Bubwith. He had taken photographs and would email them the Councillors. The main concern is that the overgrown state of the banks is posing a hazard and a flood risk. In some places the vegetation is so overgrown on each bank that it meets in the middle of the river. It is no longer navigable by boat.

The Chairman suggested that the Parish Council writes to the Environment Agency to make them aware of the problem. The Chairman will also make David Headlam of Elvington Parish Council aware of the issues. He will bring the matter up and the community partnership meeting to be held at Sutton Upon Derwent on Friday morning. The Chairman and Clerk will draft a letter to the Environment Agency. – **Action PK & VLN**

Mr Smallwood brought to the attention of the Parish Council the deteriorating state of the lock gates. The sluice and guillotine are due to be serviced and maintained but there are no plans to repair the lock gates which are in a poor state of repair, The environment agency is considering whether to continue operating a facility allowing craft to travel along the river Derwent. Mr Smallwood passed around a petition to The Environment Agency, Yorkshire Wildlife Trust and Inland Waterways Association to be signed in this regard. The petition can be completed on line using: <http://www.petition.co.uk/save-elvington-lock/#sthash.yCuD3Wpz.dpuf>, Mr Smallwood has a hard copy also.

103/14. To approve the minutes of the previous meeting and release for publication if approved

a) September 2014 Minutes

It was proposed by Cllr Street and seconded by Cllr Kirby and agreed by all that the minutes be approved and signed in readiness for publication - **Action VLN**

104/14. To discuss any matters arising from the minutes of the previous meeting:

a) Neighbourhood Plan

The Clerk took in to account the amendments made by Caroline Grant of ERYC. The questionnaires are being printed in readiness for distribution around the village. 400 copies will be made. All members of the Parish Council will be asked to help with the distribution of the questionnaires. They are to be returned to the Parish Council by 10 October 2014 – **Action ALL**

b) Clerk's contract and holiday entitlement

The Chairman read out the contents of any email received from Alan Barker of ERNLLCA in this regard which advised that Clerk is entitled to holiday pay. With regard to Chris Worrall's holiday pay for his period of cover it was agreed that the Chairman and Clerk would write a letter to Autella Payroll to advise them

that if a request for holiday pay is received from Chris Worrall that the Parish Council will consider the request. – **Action PK & VLN**

Councillors are still considering the draft contract for the Clerk.

c) Parish Council website

Cllr Davis will liaise with Chris Wise regarding the new website – **Action HD**

105/14 Agenda items

a) Village maintenance schedule

The Clerk is to put the information on to an excel spreadsheet – **Action VLN**

b) Fireworks display 2014

It was agreed that the Chairman would order the fireworks and that he would spend £1000 this year. The event is to be held on Beacon Green on 5 November 2014 from 5pm, food and refreshments will be available. – **Action PK**

c) Local paths partnership 2014/15

The Clerk is to discuss the claim with Lesley Whitehead of ERYC, we need to apply for enough money to cut the length of the paths three times if possible. – **Action VLN**

d) Signage for ERH Ltd, and Woodhouse Grange

The Clerk is to approach Highways at ERYC to request better signage for East Riding Horticulture and Woodhouse Grange Cricket Club as lots of people struggle to find them and are regularly asking for directions – **Action VLN**

106/14 To note and approve the Monthly Financial Report for September 2014

The Clerk is to amend the monthly financial report for the community account and present it to the October meeting because the cheques for PAYE from July and August have not been sent and the PAYE does not need to be paid. – **Action VLN**

The monthly financial report for the other accounts for September 2014 was tabled and passed round and the Chairman read out the figures. It was proposed that these be approved by Cllr Davis and seconded by Cllr Street and agreed by all.

To note and approve any Requests for Payment and any other requests for payments received

a) Mrs V Nicholson £393.88 salary for September 2014

It was proposed by Cllr Green and seconded by Cllr Street and agreed by all that this payment be made.

107/14 To note and process any Planning Matters

Planning application

a) 14/01627/PLF Erection of two dwellings following demolition of existing at Pear Tree House

It was proposed by Cllr Street that the application should be refused for the same reasons given the last time this application was made. This was seconded by Cllr Green.

Notice of decision

b) 14/02295/PLF Erection of first floor extension to side following demolition of existing at 7 St Vincents Close for Mr & Mrs Nowell

This was noted

c) 14/02085/PLF Retention of one and half storey extension to front, single storey extension to rear, increase in roof height and installation of 6 no dormers to create first floor living accommodation and alterations to driveway (amended scheme of 13/03674/PLF) at Browney Hill Main Street Sutton Upon Derwent East Riding Of Yorkshire YO41 4BT for Mr & Mrs R Castle

This was noted

108/14 To hear and note any correspondence matters

All correspondence received by the Clerk was tabled and noted
The Chairman is to write to ERYC regarding the boundary referendum.

109/14 To conduct any other business by consent of the Chairman

It was reported that 2 streetlights were not working close to the church. The Clerk will report the same to ERYC – **action VLN**

110/14 To fix the date and time of the next meeting

Monday 20 October 2014 at 7.30pm

There being no other business the Chairman closed the meeting at 9.20pm