

Sutton upon Derwent Parish Council

Parish Chairman: Stuart Mowbray

Parish Deputy Chair: Alex Patient

NOTICE IS HEREBY GIVEN OF AN (ORDINARY) MEETING OF THE PARISH COUNCIL

Parish Councillors are formally summoned to a meeting of the above-named Parish held at the Village Hall on Monday, 7th September 2026, commencing at 7.30pm.

PUBLIC ATTENDANCE

Members of the Public are welcome at the above meeting and there is a session for public speaking in the Parish Meeting- however if you wish to raise any issues during the public session, you are recommended to advise the Clerk 3 days in advance of the meeting otherwise you may not receive a response at the actual meeting.

The meeting will be preceded by the following:

- i A presentation will be made to representatives of the Village Hall Committee following a successful Community Grant application

BUSINESS TO BE TRANSACTED

Part 1 of the Meeting - Procedural Matters

1. Present and Apologies (Clerk to advise any apologies and Chair to confirm quorum)
2. Declarations of Interest - any new or concerning matters on this month's agenda (Chair)
3. Approval of the previous months minutes - (Chair)
4. Report from Ward Cllrs (If in attendance)
5. Any correspondence / opportunity for any members of the public in attendance to speak.
6. Financial Report and Accounts (Clerk)
7. Planning applications (All)

Part 2 of the Meeting - Matters arising: to consider on-going and new matters, and decide further action if necessary:

2.1 Ongoing Matters

- 8.1 **Projects in the village** - *Cllrs to continue to discuss new projects: i) new Christmas lighting displays: ii) bench placement in other parts of the village: iii) wooden train in the playground*
- 8.2 **Allotments in the Village** - *Cllrs to be updated on the possibility of an community allotment on Crown land.*
- 8.3 **Policies and Procedures Review** - *Cllrs to consider new Policies to ensure the Parish Council is compliant with NALC good practice guidance*
- 8.4 **Speed-watch Signs in the village** - *Cllrs to note and record the refusal of ERYC Highways to install the signs in the village and to discuss any further actions in the matter*
- 8.5 **Cllrs will discuss the possibility of a firework display in the village** - *following on from the previous meeting and the agreement to hold an event in 2026, Cllrs to discuss update and next steps*
- 8.6 **Playing field Association** - *Cllrs to discuss the current situation with the Association*

2.2 New Matters

- 8.7 **Precept for 2026/27** - *Cllrs to commence initial discussions on the precept demand for the next financial year in preparation for submission to ERYC in January.27 - discussions will include any projects Cllrs feel would be appropriate to enhance or improve the village*
- 8.8 **Clerks hours** - *Cllrs to consider a request from the Clerk for an increase of two hours per week (to 7 hours per week).*

Andrew Crabbe

Clerk and Responsible Officer

01430 410 383

31st August 2026